

MINUTES

Board Retreat BOARD OF TRUSTEES

Vernon College
July 9, 2025

The Board of Trustees of Vernon College met on Wednesday, July 9, 2025 at 8:30 a.m. in the *Board Room of the Osborne Administration Building* on the Vernon campus with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson – Vice Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Shana Drury, Vice President of Instructional Services, Mrs. Roxie Hill, Vice President of Information Systems and Technologies, Mrs. Kristin Harris, Dean of Student Services, and Ms. Mary King, Administrative Secretary to the President.

The Board enjoyed coffee and breakfast before being led on a tour of the Residence Hall renovation project by Dr. Johnston.

Following the tour, Dr. Johnston began with the discussion items listed on the Retreat Agenda.

Topics reviewed and discussed were:

Review items from 2025 Board Self-Reflection Survey

- Board Policy review
- Participation in National Associations/Conferences
- Operations

Updates on the following were presented:

- Facilities – Mrs. Flynn
- Student Services – Dr. Chapman
- Instructional Services – Mrs. Drury
- Technology/Information Systems – Dr. Hill
- Community College Finance Methodology – Dr. Johnston

2025-2026 Draft 4 Budget review – Dr. Johnston/Mrs. Flynn

Tax Rate Review – Dr. Johnston

- Effective rate – “no new revenue tax rate”
- Roll back rate – “voter-approval rate”
- Tax Levy

12:00 p.m. – The board adjourned for lunch.

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
July 9, 2025

The Board of Trustees of Vernon College met on Wednesday, July 9, 2025 at 1:00 p.m. in the Board Room of the *Osborne Administration Building*, Vernon, TX with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson – Vice Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly, and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Roxie Hill, Vice President of Information Technologies; Mrs. Kristin Harris, Dean of Student Services; Mrs. Jackie Polk, Director of Human Resources; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Jeanne Ballard, Director of Financial Aid; Ms. Colleen Moore, Director of Enrollment Management/Registrar; Mr. Kevin Holland, Director of Campus Police; Mr. Ken Boatman, Campus Police Officer; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Mike Chacanaca of the Vernon Daily Record.

Chairman Ferguson called the meeting to order at 1:00 p.m.

Consent Agenda

Mrs. Smith made the motion, seconded by Mrs. Chapman to approve the Consent Agenda containing the *Minutes of the June 11, 2025 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of June 30, 2025*. Mr. Brock made the motion, seconded by Mr. Wolf, to approve the report as presented. The motion carried unanimously.

Action Item B

Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the 2025-2026 Handbook Updates and Revisions as listed on the agenda and presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the College President's finalization of the 2025-2026 I.S.D. Contract Agreements, once enrollment is finalized. Listed are Burkburnett, Electra, Iowa Park, Northside, Vernon and Windthorst ISD. The motion carried unanimously.

Action Item D

Mr. Wolf made the motion, seconded by Mr. Brock to approve the TASB Risk Management insurance renewal for 2025–2026 at the cost of \$342,908.00 as presented by Dr. Johnston and Mrs. Flynn. The motion carried unanimously.

Action Item E

Mrs. Smith made the motion, seconded by Mrs. Wilson, to approve to deactivate the Vernon College Court Reporting program as presented. The motion carried unanimously.

Action Item F

Mrs. Chapman made the motion, seconded by Mr. Wolf, to approve the Vernon College/Vernon ISD Memorandum of Understanding for Evacuation and Emergency Use of Facilities as presented by Mr. Boatman. The motion carried unanimously.

Action Item G

Mrs. Wilson made the motion, seconded by Mrs. Heatly, to approve the resale of the following tax foreclosure properties held in trust by the City of Vernon. The motion carried unanimously

- Parcel R4670001, bidder Pedro & Guadalupe Guerrero, for the amount of \$2,600.00
- Parcel R3266001, bidder Brian McArthur, for the amount of \$1,000.00.

President's Report/Board Discussion Items

No items to discuss.

2025-2026 Budget, Tax Appraisal, and Tax Rate Discussions – Dr. Johnston presented Draft 4 of the proposed Vernon College 2025-2026 operating budget. It is based on the no new revenue tax rate or what used to be called the effective rate, pre-certified appraisal data. It does include the 3% raise for employees. We will have a final proposed Vernon College 2025-2026 operating budget to present at the August meeting. The certified tax appraisal comes in before the end of July and that will have an impact on what will be the no new rate. He discussed the SB 37 review and stated he previously sent the Board information regarding the overview of the bill and its potential impact on community colleges.

Dr. Johnston presented the Upcoming College Events:

- (1) Texas Association of Community Colleges Summer Conference – July 16-18, 2025 – Austin, TX
- (2) “Regular” Office Hours begin – 8:00 am Monday, August 4, 2025
- (3) LVN Pinning – Thursday, August 7, 2025 – 10:30 am – MPEC
- (4) Surgical Technology Pinning – Thursday, August 7, 2025 – 6:00 pm – MPEC
- (5) Fall Semester Kickoff for all Faculty & Staff – Thursday, August 14, 2025-Vernon Campus
- (6) Faculty Professional Development – Friday, August 15, 2025 – 8:00 am – 12:00 noon – Skills Training Center
- (7) Registration On-Site – Monday, August 18, 2025 – Vernon and CCC
- (8) Classes begin – Wednesday, August 20, 2025
- (9) Labor Day Holiday – Monday, September 1, 2025

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Personnel

A. Issuance of Employee Contracts for 2024-2025

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the issuance of Vernon College Employee Contracts for 2025-2026 as listed in the agenda with the 1.5% salary schedule step increase, plus a 1.5% additional increase for a total 3.0% increase in compensation. The motion carried unanimously.

- Dr. Johnston added he was very appreciative of the Board's support through the years of the 3% compensation to the employees of Vernon College. On behalf of all employees, he knows they are appreciative as well.

B. Personnel Changes

Mrs. Smith made the motion, seconded by Mrs. Wilson, to approve the Personnel Changes as listed in the agenda and recommended by Dr. Johnston and detailed on item 6 B Personnel information sheet. The motion carried unanimously.

Employment

- a. Layten Graham, Classified, Administrative Assistant - Student Success, Dual Credit, Veteran's Affairs – Century City Center, effective June 16, 2025
- b. Jacob Castorena, Custodian – Century City Campus, effective June 24, 2025
- c. Ann Marie McMillian, Student Success Specialist – Century City Center, effective July 14, 2025
- d. Kristin Doss, Health Careers Instructor – Electra ISD, effective August 1, 2025
- e. Wendy Birbeck, Vernon ISD – Health Careers Instructor, effective August 1, 2025

Reassignment

- a. Joseph Ross, *to* Fulltime CDL/Truck Driving Instructor, *from* Part time CDL/Truck Driving Instructor – Vernon, effective July 1, 2025
- b. Candace Adams, *to* Health Careers Instructor – Northside ISD, *from* Health Careers Instructor - Vernon ISD, effective August 1, 2025
- c. Jeffrey Griner, *to* Full-time Computer and Information Sciences Instructor, *from* Part-time Computer and Information Sciences Instructor

Resignation

- a. Ramon Amador, Custodial Technician

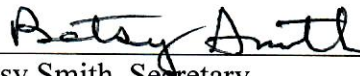
Closed Session: Mrs. Chapman made the motion, seconded by Mrs. Wilson, to go into closed session at 1:50 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

No Action

Open Session: Mrs. Smith made the motion, seconded by Mrs. Heatly, to reconvene at 2:05 p.m. in open session. The motion carried unanimously.

There being no further business Mrs. Wilson made the motion, seconded by Mrs. Heatly to adjourn the meeting at 2:07 p.m.


Mr. Bob Ferguson, Chairman


Mrs. Betsy Smith, Secretary